



## Employment Opportunity

### Community Oriented Prevention Services (COPS) Community Advocate

**The Organization:** SAVE's mission is to strengthen every individual and family we serve with the knowledge and support needed to break the cycle of domestic violence and build healthier lives. In pursuit of this mission, SAVE provides a comprehensive range of direct services to people experiencing domestic violence from immediate crisis intervention to long-term supportive services.

SAVE offers competitive benefits and a fun and stimulating work environment. We are focused on continually improving our survivor-centered, trauma-informed work and meeting the needs of the diverse communities we serve.

**The Position:** COPS Advocates are co-located in 5 of our local police departments, providing crisis response services to people experiencing domestic violence. The COPS program is a partnership with local law enforcement and our advocates work closely with officers to ensure that victims receive the best possible response and access to all available resources. COPS Advocates provide ongoing training and information to officers in an effort to enhance their understanding of domestic violence and the issues victims face.

**The Ideal Candidate:** Strong candidates for this position will demonstrate the ability to successfully partner with police department personnel and an understanding of law enforcement culture as well as the ability to work closely with other SAVE direct services staff and an understanding of trauma-informed, survivor-centered domestic violence work. As this position is out-posted, the right candidate will demonstrate the ability to work independently day to day while also collaborating with the larger SAVE team.

**Salary:** This position is permanent, full time at \$20/hr. SAVE offers full medical and dental for employees as well as generous vacation and sick time.

#### DESCRIPTION OF DUTIES:

- From a police department co-location, work closely with law enforcement officers to provide a coordinated response to people experiencing domestic violence.
- Provide immediate crisis intervention and case management services to people experiencing domestic violence who have had or may be in need of criminal justice system intervention.
- Develop safety plans with people experiencing domestic violence.
- Provide assistance with the completion of temporary restraining orders and assist petitioners in understanding the process for obtaining an order.

- Assist people experiencing domestic violence with obtaining other relevant resources (shelter, emergency food and clothing, counseling, etc.).
- Provide follow-up civil legal advocacy and/or court accompaniment services to people experiencing domestic violence.
- Work closely with police departments to provide personnel with ongoing domestic violence training.
- Participate in a rotating on-call system to provide “after hours” response to police departments.

## QUALIFICATIONS:

### Education and Experience

Ability to perform the duties described above. A typical means of acquiring those abilities would be:

- Bachelor’s degree or equivalent experience in human services, social work, counseling, psychology, criminal justice, or related field
- Experience providing case management or similar services in a social service setting
- Experience working with survivors of domestic violence
- Experience working with law enforcement or in the criminal justice system
- Experience conducting training helpful
- Bilingual skills and bicultural experience preferred.
- **Employment is contingent upon passing an extensive background investigation conducted by the police department (including fingerprinting, polygraph, drug test, credit check )**

## REQUIREMENTS:

- Demonstrated understanding of the role of law enforcement in domestic violence situations.
- Demonstrated understanding of the issues people experiencing domestic violence face when seeking assistance from law enforcement.
- Demonstrated knowledge of laws and legal issues and remedies pertaining to domestic violence
- Work in, or knowledge of, the domestic violence field
- Computer literate with knowledge of MS Office (Word, Excel, Outlook, Publisher) and client tracking databases.
- Must possess a valid California driver's license, insurance, and access to an automobile. Proof of insurance and loss payee endorsement is required. Must meet agency's driving requirements.
- Must have completed or be willing to complete the state-mandated 40-hour domestic violence counselor training.
- Possess a good working knowledge of and sensitivity to individuals with substance abuse and/or mental health issues.
- Demonstrated understanding of the challenges faced by marginalized, unserved/underserved communities.
- Demonstrated understanding of a client centered, trauma informed approach to working with people experiencing domestic violence
- Ability to maintain a high level of consciousness and sensitivity to client needs and domestic violence issues.
- Willingness to work flexible hours including evenings and weekends.
- Demonstrated commitment to the mission and values of SAVE.

To apply, submit a resume and cover letter to will remain open until filled. For a complete job description, visit our [kateh@save-dv.org](mailto:kateh@save-dv.org). The position website, [www.save-dv.org](http://www.save-dv.org).