



## **Youth Services Program Advocate**

**Safe Alternatives to Violent Environments – Fremont, CA**

**\$18.00/hr, Full Time, Benefits Included**

**The Organization:** SAVE's mission is to strengthen every individual and family we serve with the knowledge and support needed to break the cycle of domestic violence and build healthier lives. In pursuit of this mission, SAVE provides a comprehensive range of direct services to people experiencing domestic violence from immediate crisis intervention to long-term supportive services. SAVE offers competitive benefits and a fun and stimulating work environment. We are focused on continually improving our survivor- centered, trauma- informed work and meeting the needs of the diverse communities we serve.

**POSITION:** Youth Services Program (YSP) Advocate. We are looking for an YSP Advocate to support the prevention and intervention services for the Youth Services Program at SAVE.

**STATUS:** Full Time—40 hours/week (Nonexempt)

**LOCATION:** Fremont, CA.

**COMPENSATION:** \$18.00 per hour. Pro-rated comprehensive benefit package (medical and dental benefits) paid holidays, vacation, sick leave, retirement plan.

**REPORTS TO:** Youth Services Program Manager

### **DESCRIPTION OF DUTIES:**

#### **Essential Duties**

- Develop strong connections with educators, administration, participants, and service providers.
- Present to diverse youth populations throughout Alameda County (and beyond) about healthy and abusive relationships using SAVE's Love's Me, Love's Me Not curriculum, including: managing discussions about sensitive issues in an inclusive, thoughtful, and appropriate manner; modeling exemplary and professional behaviors; adapting content based on the environment, timing, youth population, etc; being available to youth who need to connect individually for support; referring participants to appropriate services as needed; and ability to create and present alternative presentations, per requests.
- Stay on top of new trends, tools, research, resources, etc to aid in the development, creation, and designing of materials for the Love's Me Love's, Me Not curriculum and Youth Services Program.
- Collect, calculate and enter survey data into database.
- Provide crisis support and case management to survivor, family, person doing harm, as needed.
- Participate in restorative practices with youth who have caused harm.
- Engage in regular supervision with supervisor for support and feedback, goal setting, and to identify areas of growth.
- Attend staff meetings and trainings, as requested.

- Engage in opportunities to grow professionally.
- Bilingual preferred.

**Non-Essential Duties\***

- As needed, including but not limited to as deemed by Supervisor:

\*For purposes of the Americans with Disabilities Act (ADA), the term “Primary” represents “Essential” and “Secondary” represents “Nonessential.”

**EDUCATION AND EXPERIENCE/QUALIFICATIONS:**

**REQUIRED** Minimum Knowledge, Skill, Education/Training and Experience Requirement(s)

- High school diploma or equivalent required.
- Strong writing and oral skills.
- Comfortable discussing sensitive topics with youth.
- Able to deliver material while facilitating discussion with enthusiasm.
- Ability to adapt to various settings to effectively engage youth.
- Ability to build rapport with youth in a short period of time.
- Demonstrate leadership and interpersonal skills.
- Comfortable working independently as well as in a team.
- Commitment to preventing domestic violence and/or passion for working with youth.
- Available during school hours (Monday – Friday: 7:30 am – 3:30 pm) at least 3 days a week.
- Basic knowledge utilizing Microsoft and Google Suite, graphic resources, word processing, etc.
- Has reliable transportation and willing to travel to school sites.

**PREFERRED** Knowledge, Skill, Education/Training and Experience Requirement(s)

- Certified 40-hour Domestic Violence Counselor.
- College degree or experience in the domestic violence field.
- Experience with prevention or educational background; demonstrate connection to a social justice, gender, or youth-oriented cause.
- Knowledge working with youth.

**REQUIRED CERTIFICATES/LICENSES**

- Proof of valid California driver’s license with acceptable driving record and insurance.

**ABILITY TO:**

- Demonstrate analytical skills necessary to interpret information, establish facts, draw valid conclusions, develop, and implement responsible strategies.
- Convey ideas, information, and training through public presentation, verbal, and written communication.
- Must be able to pass agency’s background check.

**Physical Activities:**

**Rarely\*Occasionally \*Frequently \*Regularly**

**Regularly** -- Seeing: Must be able to see and read with or without corrective lenses or other aids.  
**Regularly** -- Communication: Must be able to communicate effectively with people in person, via phone systems, through text and other devices.  
**Frequently**-- Stationary positions; Must be able to maintain a X stationary position for an hour or more.  
**Regularly** -- Moving: Must be able to move about the office X space, travel to other work sites.  
**Occasionally** -- Climbing/Stooping/Kneeling/Bending X  
**Occasionally** -- Lifting/carrying up to 25 lbs X  
**Rarely** -- Lifting/carrying over 25 lbs X  
**Regularly** -- Grasping/Feeling/Finger use of both hands: Must X be able to write, type, use a keyboard and telephone system.

### **Equal Employment Opportunity:**

As an equal opportunity employer, SAVE supports equal opportunity for employment and advancement free of race, color, religious creed, ancestry, national origin, age, sex (includes sexual harassment) pregnancy (childbirth or related medical conditions), marital status, sexual orientation, medical condition (cancer and genetic characteristics), mental and physical disability (includes HIV and AIDS), political affiliation/opinion, Veteran's status, or request for family leave. SAVE is committed to ensuring that the work environment of SAVE employees are free from discrimination, harassment, and retaliation.

**Principals only. Recruiters, please don't contact this job offer.**

**Do Not contact us with unsolicited services or offers.**

**Interested parties must send resume and cover letter. Applications without a cover letter and resume will not be considered. Position is open until filled.**